



MEETING MINUTES

HPN Board of Directors

September 30, 2006

Phoenix, AZ

HPN BOARD OF DIRECTORS PRESENT:

Fred Donini-Lenhoff, Don Richards, Theresa Green, Stephanie Ellingson, Janell Lang, Laurie Jake, Daniel Olson, Cate Brennan Lisak

OTHERS PRESENT:

Greg Morrison, Mike Nelson

OPENING:

Meeting was called to order at 4:35 p.m.

1. AGENDA (The following agenda was established):

- A.) Incorporation Update
- B.) Conference Call Schedule
- C.) Election of Officers
- D.) Phoenix meeting update
- E.) HODES Project
- F.) Team Reports
- G.) Media

2. OPEN DISCUSSION:

A.) Incorporation Update

M. Nelson presented an update on the current incorporation efforts. HPN is incorporated in the Commonwealth of Virginia and our attorneys are working on submitting the IRS application for tax exempt (501 (c) (3) status). He will need to provide our attorney with the names and addresses of the Board of Directors and some other collaborative information. He will convey that information and will use the business addresses for the Directors. He will also secure the Directors and Officers insurance policy for HPN. As the efforts progress, he will advise the Directors.

B.) Conference Call Schedule

M. Nelson explained the conference call schedule being the 4th Thursday, at 2:00 p.m. (Eastern). The next conference call will tentatively be Thursday,

October 26th. Nelson then advised the Board members that he would set up the Board of Directors community upon his return to the office.

C.) Election of Officers

The Directors discussed election of officers. It was noted that the Directors should defer election of officers until all members are present. It was agreed that Board elections would take place during the October conference call.

D.) Phoenix meeting update

The Directors reviewed the meeting evaluation sheets. The Board discussed the concerns expressed on the evaluation sheets regarding the physical therapy presentation by Jody Gandy. Some of Ms. Gandy's comments were deemed as inappropriate by some attendees. It was also noted that several members requested that some down time be incorporated into the meetings. M. Nelson will tabulate the evaluations and distribute those results to the Directors.

E.) HOADES Project

M. Nelson reported on the update of the Hodes project seed money. He noted that CAAHEP had turned down HPN's request for \$25,000 funding to develop the marketing material necessary to begin a capital campaign. CAAHEP was gracious enough to have their fundraising consultant review the project with Nelson. It is possible that CAAHEP could support the project, but not at the \$25,000 level. It may be necessary for member organizations to demonstrate their financial support as a gesture to potential funders. This could occur if Directors were able to provide their own (or their parent organizations') travel and accommodations for the project. He is working on an adjusted budget, with no airfare or accommodations included. SNM can host the workshop at their Virginia offices and that will lower costs. In the alternative, a Midwest site may result in reduced airfares. He will speak with Steve Mitchell of the Bernard Hodes Company to determine a revised budget. In addition, proposals could be directed to foundations emphasizing capacity building. Nelson asked for volunteers. D. Olson and T. Green agreed to assist Nelson on this project.

F.) Team Reports

The minutes for the team meetings that report are due in two weeks. M. Nelson will ensure that those team reports are posted to the HPN website.

G.) Media

The Directors discussed the media function of HPN and the Profession of the Month project. Theresa Shumard had been responsible for the project in the past, however since she is not on the current Board, it may be necessary to seek a replacement. The specific responsibilities of the media committee were discussed and it was agreed that those duties should be segregated into media and website posting, C. Lisak agreed to assume the responsibilities of posting

information to the website. She will work with Stephanie Ellingson to determine a Profession for the Month to post to the website.

ADJOURNMENT: The meeting was adjourned at 5:10 p.m.
Minutes Submitted By: Mike Nelson, COO, SNM